

**GEAUGA PARK DISTRICT BOARD
OF PARK COMMISSIONERS
BOARD MEETING MINUTES
August 10, 2020**

The regular meeting of the Geauga Park District Board was held August 10, 2020 at the Katydid Lodge at Frohring Meadows, Bainbridge Twp., OH. The meeting was called to order at 8:30 a.m. Commissioners Mario Innocenzi, Howard Bates, Dennis Ibold, and Bill Dieterle were present.

Mr. Oros called the meeting to order. The Pledge of Allegiance was recited.

Park District Employees	GUESTS
John Oros, Executive Director	See EXHIBIT "A" attached
Matt McCue, Director of Planning & Operations	
Gloria Freno, Finance Manager	
Dennis Sloan, Lt. Ranger	
John Kolar, Chief Naturalist	
Sheryl Hatridge, Administrative Service Manager	
Todd Hicks, Legal Counsel (Thrasher, Dinsmore & Dolan)	

APPROVAL OF THE AGENDA

Mr. Dieterle made a motion to approve the agenda. Mr. Bates seconded the motion and after roll-call voice vote, the motion was approved 4-0.

Mr. Dieterle	Yes
Mr. Innocenzi	Yes
Mr. Bates	Yes
Mr. Ibold	Yes

ADOPTION OF THE MINUTES

The Board was presented with the minutes from the July 14, 2020 Regular Board meeting.

Mr. Ibold made a motion to approve the July 14, 2020 Board Meeting minutes. Mr. Dieterle seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Bates	Yes
Mr. Innocenzi	Yes

PRESENTATION OF FINANCIAL STATEMENT

The Board was provided the June 2020 Financial Statement. Mr. Oros pointed out a significant donation of \$587, 880.87 from an anonymous donor to be used for land improvement, acquisitions, maintenance of property, and maintenance of plantings.

Geauga Park District
**FINANCIAL STATEMENT MONTH ENDED
31-Jul-20
GENERAL FUND**

BEGINNING FUND BALANCE JULY 1, 2020	4,837,389.98
PERSONNEL EXPENDITURES	
Salaries	\$330,777.39
Medicare	\$4,748.15
Hospitalization	\$49,305.41
OPERS June 2020	\$30,495.56
VOUCHERS	\$415,326.51

- Contract Services	\$44,669.66
- Supplies	\$15,887.07
- Materials	\$8,854.32
- Equipment	\$26,876.88
- Other	\$3,175.93
- Travel - Mileage	\$19.55
- Advertising	\$5,808.46
- Covid	\$2,459.73
<i>Cash Transfer -</i>	
- Transfer to County Commissioners for payment of Unemployment - Covid	\$446.18

\$108,197.78

EXPENDITURES & OTHER USES

\$523,524.29

REVENUES & OTHER SOURCES

<i>Interest - July</i>	\$3,156.41
- DOJ Federal BVP / Bulletproof Vest Protection Grant	\$399.50
<u>General Tax Collections</u>	
- Local Government Funds	\$8,696.95
<u>Gifts & Donations</u>	
- Bird Box - \$12.00, K.Gibbs - \$42.90 unrestricted, GPD patron - \$20.00 unrestricted	\$74.90
- P.Hess - \$500.00 memorial bench at Headwaters in memory of Herbie Grossman & Joan Harris	\$500.00
- C. Roman - \$500.00 memorial bench at Headwaters in memory of John & Ann Peto	\$500.00
- Howard & Patricia Bates - \$550.00 Geauga Cares For You -sponsor Camp Contest gift cards	\$550.00
- Void Check - re-issued 7/29	\$68.50
<u>Fees</u>	
- Camping	\$180.00
- Facilities	\$20.00
- Utilities	
- Vendor Fees - Farmer's Mkt - \$335.00	\$335.00
Sales - TWW - \$317.86, MC - \$11.93	\$329.79
<u>Other Revenue Receipts</u>	
- Observatory House Rent - Sindelar - \$325.00, Chickagami House Rent - Kolar - \$400.00	\$725.00
- Tax refund from Geauga County Auditor for parcel #15-053070 /Staples Meadows	\$4,699.30

REVENUES & OTHER SOURCES

\$20,235.35

ENDING FUND BALANCE AS OF JULY 31, 2020

4,334,101.04

LAND IMPROVEMENT FUND

BEGINNING FUND BALANCE JULY 1, 2020

2,197,288.00

EXPENDITURES & OTHER USES

Vouchers	
- Contract Services	\$2,159.78

- Project Contract	\$86,493.52	
EXPENDITURES & OTHER USES		\$88,653.30

REVENUES & OTHER SOURCES		
<i>Interest - July</i>	\$1,370.80	
<i>- Other Revenue - Royalties/In-Lieu Fees</i>		
<i>- OEPA Sunnybrook Stream Restoration Grant Reimbursement</i>	\$178.39	
<i>- Charles Schwab Anonymous estate donation for land acquisition and property maintenance</i>	\$587,880.87	
REVENUES & OTHER SOURCES		\$589,430.06

ENDING FUND BALANCE AS OF JULY 31, 2020		2,698,064.76
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RETIREMENT RESERVE ACCOUNT

BEGINNING FUND BALANCE JULY 1, 2020		74,349.03
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REVENUES & OTHER SOURCES		
<i>Interest - July</i>	\$54.11	
REVENUES & OTHER SOURCES		54.11

ENDING FUND BALANCE AS OF JULY 31, 2020		74,403.14
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PARK CAPITAL RESERVE ACCOUNT

BEGINNING FUND BALANCE JULY 1, 2020		483,001.60
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EXPENDITURES & OTHER USES		
- Vouchers		
EXPENDITURES & OTHER USES		\$0.00
REVENUES & OTHER SOURCES		
<i>Interest - July</i>	\$303.60	
REVENUES & OTHER SOURCES		\$303.60
ENDING FUND BALANCE AS OF JULY 31, 2020		483,305.20

K-9 FUND

BEGINNING FUND BALANCE JULY 1, 2020		292.82
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REVENUES & OTHER SOURCES		
K-9 Box donations		
- Paul & Linda Starr - \$50.00	\$50.00	
EXPENDITURES & OTHER USES		\$50.00
- Vouchers		
		\$0.00
ENDING FUND BALANCE AS OF JULY 31, 2020		342.82

PRESENTATION OF VOUCHERS

Mr. Bates made a motion to approve the July 2020 paid vouchers except for ARMS Trucking and Preston. Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved 4-0:

Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Innocenzi	Yes
Mr. Bates	Yes

Mr. Ibold made a motion to approve the July 2020 paid vouchers for ARMS Trucking. Mr. Innocenzi seconded the motion and after roll-call voice vote, the motion was approved 3-1, abstained:

Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Innocenzi	Yes
Mr. Bates	Abstained

Mr. Bates made a motion to approve July 2020 paid vouchers for Preston Auto. Mr. Innocenzi seconded the motion and after roll-call voice vote, the motion was approved 4-0:

Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Innocenzi	Yes
Mr. Bates	Yes

NEW BUSINESS

PLANNING & OPERATIONS UPDATE

Mr. McCue shared that Welton's Gorge is moving along with the framing for the shelter up, the roof should be on soon and will be doing concrete work and landscaping. He said the internal construction crew is finishing up the new camping structure and the new mountain bike trail at Big Creek Park. He added they will move on to Welton's Gorge next to start working on the trail system there. Mr. McCue shared the Sunnybrook Preserve restoration survey work is done, and the Stapel's Meadows restoration project construction should begin later this month, and Beaver Creek is in the early stages of surveying and design.

SWINE CREEK CONTRACT AWARD

Mr. Oros presented a request to accept the proposal for professional design and engineering services from AECOM to award a contract not exceed \$69,300 for Swine Creek lodge improvements.

Mr. Bates made a motion to award a contract not exceed \$69,300 for Swine Creek lodge improvements to AECOM, Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved 4-0:

Mr. Bates	Yes
Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Innocenzi	Yes

VETERAN'S LEGACY CONTRACT AWARD

Mr. Oros presented a request to accept the proposal for professional design and engineering services from OHM Advisors to negotiate a contract for Veteran's Legacy Woods improvements. Mr. Dieterle asked if we had worked with OHM in the past. Mr. Oros replied we have not worked with them in the past, however they do have considerable qualifications within the state of Ohio. Mr. McCue added that they have also done comparable park work very similar to this project.

Mr. Dieterle made a motion to negotiate a contract for Veteran's Legacy Woods improvements with OHM Advisors, Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved 4-0:

Mr. Innocenzi	Yes
Mr. Bates	Yes
Mr. Ibold	Yes
Mr. Dieterle	Yes

RESOLUTION NO. 11-20 – BUDGET AMENDMENTS #11, #12

Mr. Oros presented a resolution requesting a revenue certification for an estate donation of \$587,880.87 and a supplemental appropriation of \$529,000 towards the purchase of land. Mr. Oros explained the certification is to certify the funds from the previously mentioned significant donation, and the supplemental appropriation is for the total funding of the purchase of the Gallo property of

\$729,000. He further explained, of the total \$729,000, the park district will be reimbursed \$548,250 through the Clean Ohio Grant. Mr. Dieterle asked for more information about the property. Mr. Oros responded the property is 64 acres off of Music St. and borders the West Woods. The park is working with the Western Reserve Land Conservancy to purchase this property.

Mr. Dieterle made a motion to approve Resolution No. 11 for a revenue certification and supplemental appropriation, Mr. Bates seconded the motion and after roll-call voice vote, the motion was approved 4-0:

Mr. Dieterle	Yes
Mr. Innocenzi	Yes
Mr. Bates	Yes
Mr. Ibold	Yes

COMMISSIONER'S TIME

Mr. Oros mentioned the annual retention records meeting will be held prior to the September board meeting at 8:15 am.

EXECUTIVE SESSION

Mr. Oros requested a motion to go into executive session for a matter related to employee bargaining negotiations.

Mr. Bates made a motion to enter into executive session. Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved 4-0:

Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Innocenzi	Yes
Mr. Bates	Yes

The board entered Executive Session at 8:45 a.m. The Board came out of Executive Session at 9:00 a.m. No item was brought forward.

ADJOURNMENT

The next board meeting will be Monday, September 14, 2020 at 8:30 a.m. at Eldon Russell Park with the Record Retention meeting at 8:15 am.

Mr. Dieterle made a motion to adjourn the meeting. Mr. Bates seconded the motion and after roll-call voice vote, the motion was approved 4-0:

Mr. Bates	Yes
Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Innocenzi	Yes

The meeting was adjourned at 9:02 a.m.

SUNSHINE LAW COMPLIANCE

It is declared that notification of this meeting and any business conducted therein by the Geauga Park District Board of Commissioners was in compliance with Ohio's Sunshine Laws.

Respectfully submitted,

John Oros, Executive Director

Howard Bates, President